

## Conditions of Entry 2009

**Entry into the awards run by the Sustainable Business Network are subject to the following conditions:**

### General Conditions

- The decisions of the judges are final
- Awards applicants must disclose information on any circumstances that may cause their business or organisation to discontinue within the 12 months following the awards. This may be due to legal action, financial circumstances, loss of funding or other related risks
- The Sustainable Business Network (SBN) organises publicity around the awards programme and awards entrants. Entrants, finalists and winners must be prepared to be interviewed and photographed by the media and the award sponsors
- If photographed by the Sustainable Business Network you will be asked to sign a release form to approve the use of the photograph in media and PR work
- Information relating to your business enclosed in your awards entry is treated by the SBN in the strictest confidence and will not be republished without prior consent of the organisation – judge's comments about the achievements of the organisation are, exempt of this disclosure standard however
- All awards participants are encouraged to attend the Sustainable Business Network Awards events, however complimentary entry to the event(s) is not standard
- Award participants must pay for their own transport and accommodation costs. We encourage the use of sustainable transport alternatives and accommodation options
- All winners are encouraged to include the 'Award Winner' badge on their website and have this image linked to the [sustainable.org.nz](http://sustainable.org.nz) website
- On reviewing awards entries judges, at a regional/national level, may contact awards entrants to ask questions relating to the award entry.
- Awards judges sign privacy statements and will not judge any entry where there is a conflict of interest.
- The SBN may develop series of case studies on businesses or organisations participating in the awards programme. Your approval will be sought before any case study on your business is published.
- Finalists are announced ahead of the event(s)

- Any breach of the conditions on this page may result in the award being revoked and the winner's details being removed from all awards references
- By submitting the entry form or entering your business via email you agree to accept these terms and conditions

**For the Sustainable Business Network Awards:**

To be eligible you must have completed the 'Get Sustainable Challenge' and completed the awards entry form.

Entry into the 'Emerging' category is restricted to:

- Businesses that are new to sustainability and have actively begun implementing sustainable actions within the last two years
- Businesses who enter that have been winners of the Emerging category in previous years will automatically be placed in the 'Trailblazer' category

Categories are also broken up by type as follows:

- 'Large and Corporate' is defined as 20 or more full time employees
- 'Small and Medium' is defined as up to 19 full time employees
- 'Not for Profit' includes a club, society or association organised and operated solely for social welfare, civic improvement, pleasure or recreation, or for any other purpose except for profit - no part of the income of which is payable to, or is otherwise available for the personal benefit of any proprietor, member or shareholder. This category will include any entries by government agencies and local councils.

*The Sustainable Business Network can advise you on which category you should be entering.*

**For the Sustainable Design and Innovation Awards:**

To be eligible you must have completed the award entry process.

The business may also be an entrant in the Sustainable Business Network Awards.